

Transportation Job Description

General Description:

Drivers must adhere to the Rules of the Road

Assist residents to and from the bus

Notify maintenance and RC Activities Manager if the vehicle did not perform correctly

HOURS OF WORK:

As scheduled by the RC Activities Manager

SUPERVISION RECEIVED:

Supervised by the RC Activities Manager

SPECIFIC DUTIES:

1. Does Pre - trip and post trip inspections daily
2. Must have a CDL License and J05 Restriction
3. Assist residents on and off the bus
4. Keep the vehicles appearance neat and clean
5. Fill the fuel tanks and turn in the charge slips to the RC Activities Manager
6. Attend in services as required
7. Must abide by the Snyder Village Mission and Values

MEETINGS

1. Attends in- services and other training meetings as required

DATE: _____

APPROVED: _____